



**Blue Ridge Area**  
**FOOD BANK**  
 Everyone should have enough to eat.



As a means of accommodation to persons with disabilities that prevent them from completing this application, confidential assistance in filling out this application may be obtained by calling 540-213-8423.

**P.O. Box 937, Verona, VA 24482, OR FAX TO: 540-248-6410,**

**OR EMAIL TO: [humanresources@brafb.org](mailto:humanresources@brafb.org)**

### Employment Application

Employees of the BRAFB and all applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, religion, political affiliation, national origin, disability, marital status, gender, age or sexual orientation.

#### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_

*City State ZIP Code*

Phone: \_\_\_\_\_ Email : \_\_\_\_\_

Date Available: \_\_\_\_\_

How did you learn about us? (Internet, BRAFB website, relative, friend, agency).: \_\_\_\_\_

Position Applied for: \_\_\_\_\_

For the purpose of compliance with the U.S. Immigration and Nationality Act, are you legally eligible for employment in the U.S.?

**YES**  **NO**

Have you ever worked for the Blue Ridge Area Food Bank? **YES**  **NO**  If yes, when, and in what position? \_\_\_\_\_

Do you have any relatives currently employed at the Blue Ridge Area Food Bank? **YES**  **NO**  If yes, please list their name(s): \_\_\_\_\_

Have you ever been involuntarily terminated or asked to resign from any job?      **YES**      **NO**      If yes, please give reason: \_\_\_\_\_  
     

Have you ever been convicted of a crime or violation not including minor traffic infractions?  
*(A conviction record will not necessarily disqualify you from employment. Factors such as job relations, age, and time of the offense, seriousness and nature of violation and rehabilitation will be taken into account).*      **YES**      **NO**  
     

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

**Starting with your most current or recent employer, provide the following information (even if you are attaching a resume). You may supplement this information by attaching additional sheets if necessary.**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving or desire to leave: \_\_\_\_\_

May we contact your current or previous supervisor for a reference?      **YES**      **NO**  
     

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      **YES**      **NO**

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      **YES**      **NO**  
        

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      **YES**      **NO**  
        

**Education**

**Starting with your most recent education experience, provide the following information (even if you are attaching a resume).**

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?      **YES**      **NO**  
               Degree: \_\_\_\_\_

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?      **YES**      **NO**  
               Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?      **YES**      **NO**  
               Degree: \_\_\_\_\_

**Skills and Qualifications**

Please summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

[Empty box for Skills and Qualifications]

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**References**

Please list three (3) professional references of individuals not related to you.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

**Disclaimer and Signature**

I certify that the information in this application is complete and accurate. I understand that false information may be grounds for not hiring me or for immediate dismissal if I am employed. I understand that all information on this application is subject to verification, and I understand Blue Ridge Area Food Bank is an at-will employer. I authorize Blue Ridge Area Food Bank to verify any and all information listed above. I further understand that this application is not intended to and does not create a contract or offer of employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EEO Statement**

The Food Bank is fundamentally committed to the diversity of our staff. We believe diversity is excellence expressing itself through every person’s perspectives and lived experiences. All qualified applicants will receive consideration for employment without regard to age, color, disability, gender identity or expression, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status, and family medical or genetic information.