

Damaged USDA Product?

Follow these steps and best practices



1

Do Not Dispose

Do not dispose of your damaged USDA product. Contact your Partner Engagement Manager or Food Bank warehouse first for instructions.

2

Take Pictures

Take pictures of the damaged USDA product and send to Partner Engagement Manager or Manager of Compliance at the Food Bank.

3

Remove Identification

Once you have conferred with your Partner Engagement Manager, remove labels from cans or otherwise make the product unidentifiable.

4

Take Pictures Again

Take pictures of the USDA product in trash or dumpster and send to Partner Engagement Manager or Manager of Compliance.

5

Record Your Product

As a final step, record our damaged USDA product on your monthly report



Blue Ridge Area
FOOD BANK
Everyone should have enough to eat.



For more information and resources on food safety, visit:

www.brafb.org/partner-resources